

Lancashire Enterprise Partnership Limited

Minutes of the Meeting held on Wednesday, 18th December, 2019 at 4.30 pm at the The Engineering Innovation Centre (EIC), UCLAN, Fylde Road, Preston, PR1 2HE

Present

Steve Fogg (Chairman)

Councillor Stephen Atkinson
Tony Attard OBE DL
Miranda Barker
Mike Blackburn
Councillor Simon Blackburn
Jim Carter
Ann Dean

County Councillor Geoff Driver CBE
Amanda Melton
Mick Gornall
Mark Rawstron
Councillor Phil Riley
Khalid Saifullah
David Taylor

In Attendance

Paul Evans, Assistant Director, Cities and Local Growth Unit, Department for Business, Energy and Industrial Strategy

Nicola Hopkins, Director of Economic Development and Planning, Ribble Valley Borough Council

Martin Kelly, Director of Growth and Development, Blackburn with Darwen Borough Council

Anthony Lockley, Director of Strategy and Assistant Chief Executive, Blackpool Council

Andy Milroy, Senior Democratic Services Officer, Lancashire County Council

Katherine O'Connor, Senior Policy Manager, Cities and Local Growth Unit, Department for Business, Energy and Industrial Strategy

Anne-Marie Parkinson, Programme Manager, Lancashire Enterprise Partnership

Andrew Pettinger, Interim Chief Executive Officer, Lancashire Enterprise Partnership

Angie Ridgwell, Section 151 Officer, Chief Executive and Director of Resources, Lancashire County Council

Laura Sales, Company Secretary and Director of Corporate Services, Lancashire County Council

Andy Walker, Head of Business Growth, Lancashire County Council

Stephen Young, Executive Director of Growth, Environment and Transport, Lancashire County Council

1. Welcome and Apologies for Absence

Following an introduction to UCLAN's Engineering and Innovation Centre by UCLAN Vice Chancellor Professor Graham Baldwin, LEP Chairman Steve Fogg welcomed all to the LEP Board meeting.

Apologies for absence were presented from Councillor Alyson Barnes, Dave Holmes and Graham Cowley.

It was noted that an informal LEP Director work shop would be held on 20th January 2020.

2. Minutes of the meeting held on 30th September 2019

Resolved: The minutes of the Lancashire Enterprise Partnership Board meeting held on 30th September 2019 were approved as an accurate record and duly signed by the Chairman.

3. Matters Arising

None

4. Declarations of Interest

None

5. Update on Lancashire's Local Industrial Strategy

Andrew Pettinger, Interim Chief Executive Officer, Lancashire Enterprise Partnership and Andy Walker, Head of Service Business Growth, Lancashire County Council, presented a report (circulated).

In addition an updated presentation was provided which provided further details of the Evidence Base, Local Priorities, Proposition Development and Final Narrative for the Lancashire Local Industrial Strategy.

LEP Board Members provided feedback on all aspects of the Strategy which were noted by officers.

Resolved: The Lancashire Enterprise Partnership Board:

- (i) Noted the development of Lancashire's Local Industrial Strategy and the presentation provided.
- (ii) Agreed to the propositions as set out in Table 1 (of the report) as the basis for the start of the conversation and iterative 'co-production' development process with HMG.
- (iii) Delegated authority to the LEP Chairman and Interim Chief Executive to run that process with HMG, drawing on Lancashire partners and expertise, as appropriate, and;
- (iv) Reflected on the outcome of the General Election and delegated authority to the LEP Chairman and the Interim Chief Executive to start the conversation with the new national government and report back, as appropriate, on new

expectations and developments, including any implications for the Local Industrial Strategy.

6. National Festival of Making

Lauren Zawadzki and Elena Gifford from Deco Publique attended to provide a presentation to the LEP Board on the National Festival of Making and the benefits of the Festival for Lancashire.

Resolved: The Lancashire Enterprise Partnership Board agreed that LEP Officers will work with Deco Publique to prepare a bid which will be submitted to the LEP Board for further consideration.

7. LEP Finance Monitoring Report for the period 1 April 2019 - 31 October 2019

Andrew Pettinger presented a report (circulated) which contained the LEP Finance Monitoring for the period 1 April 2019 to 31 October 2019.

It was noted there was an underspend of £80,000 which was mainly due to unused resources set aside in the LEP transition budget.

Resolved: The Lancashire Enterprise Partnership Board noted the financial position of the LEP for the period 1 April 2019 to 31 October 2019 as presented.

8. Lancashire Enterprise Partnership Limited - Governance and Committees Report

Andy Milroy, Senior Democratic Services Officer, Lancashire County Council presented a report (circulated) which provided the Board with Governance and Committee updates for the LEP.

The LEP Board approved the Committee Member changes as set out in the report and also noted that this Board meeting was the last meeting of Mike Blackburn before stepping down as a Director with the Board formally thanking Mike for his service of over 8 years.

In addition, the company's dormant accounts were presented for approval.

Resolved: The Lancashire Enterprise Partnership Board:

- (i) Noted the updated provide in the report in relation to Governance and the Committees of the Lancashire Enterprise Partnership.
- (ii) Approved the Committee Member changes as set out in the report.
- (iii) Approved the dormant company accounts and financial statements for the period ending September 2019 as set out at Appendices 'A' and 'B' to the

report for signing and filing at Companies House; and

(iv) Formally thanked Mike Blackburn for his service as a Director.

9. Any Other Business

There was one item of other business considered in the Part I section regarding the UK City of Culture Bid 2025.

9A. UK City of Culture Bid 2025

Tony Attard, LEP Co-Optee, presented a report (circulated as a supplementary item) regarding Lancashire's bid for UK City of Culture 2025.

It was noted that the report set out the financial position, cost so far and projected requirements both short and long term. Updates were also provided on marketing activities, business activities, next steps and a proposed governance structure.

Resolved: The Lancashire Enterprise Partnership Board welcomed Lancashire's bid for UK City of Culture 2025 and requested that the Bid Director be asked to keep the Board updated on progress and be invited to present to the Board at a future meeting.

10. Date of Next Meeting

It was noted that the next Board meeting was scheduled to be held on Monday 10th February 2020 at 4:30pm, venue tbc.

11. Exclusion of the Press and Public

At this point the Lancashire Enterprise Partnership Board approved that the meeting move into Part II, Private and Confidential, to consider the remaining agenda items as they contained information defined as confidential or exempt in accordance with the relevant paragraph of Part I to schedule 12A to the Local Government Act 1972 as set out in each report or presentation. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

12. Growth Deal Programme Update Report

Anne-Marie Parkinson, Programme Manager, Lancashire Enterprise Partnership presented a private and confidential report (circulated) regarding the Growth Deal Programme.

Resolved: The Lancashire Enterprise Partnership:

- (i) Considered the contents of this report; and
- (ii) Approved Growth Deal funding to the projects listed below, subject to the finalisation and execution by Lancashire County Council (as accountable body for the LEP) under the guidance of the Directors of Corporate Services and Economic Development and Planning of a Grant Funding Agreement and other relevant legal documentation as may be necessary to protect the interests of the LEP:
 - (i) ACADEME Plus - £0.471m
 - (ii) Blackpool Town Centre Quality Corridors - £0.450m
 - (iii) Burnley NW – Padiham Town Hall - £0.300m

13. Innovation Board - Update and Final Structure

Andy Walker presented a private and confidential report regarding the establishment of a new Lancashire Enterprise Partnership Committee – the Innovation Board.

Resolved: Following consideration of the item, the Lancashire Enterprise Partnership Board agreed to support the establishment of the Innovation Board as a Committee of the LEP with the Chairman delegated authority to finalise the Terms of Reference for the Innovation Board with further discussions to be held at the LEP Directors work shop scheduled for 20th January 2020 where further consideration will be given to the appointment of two LEP Board Members to act as Chair and Vice-Chair to the Innovation Board.

14. Proposals in relation to the Growing Places Fund

Andrew Pettinger presented a private and confidential report (circulated) regarding proposals in relation to the Growing Places Fund.

Resolved: Following consideration of the report and information, the Lancashire Enterprise Partnership Board resolved to not support the recommendations presented and requested that a further report be submitted to a future Board meeting.

15. City Deal Update

An additional item of private and confidential other business was presented to the Board. Jim Carter, LEP Director and City Deal Executive Chairman, provided a detailed update on the Combined City Deal meeting that took place on 3 December 2019 and subsequent progress made since that meeting.

Resolved: The Lancashire Enterprise Partnership Board noted the update and

that further City Deal updates will be provided at future meetings of the Board.